

Anne Bruff, 2011 OAR President:

1. National Association of Realtors is offering many new programs and benefits for Commercial Realtors which can be found at Realtor.org/commercial.

2. CAR leadership continues to work with short sale lenders. The consensus among the members is that short sales are somewhat easier to deal with than they were last year at this time, so it appears the CAR efforts are working.

To: Oakland Association of Realtors
1528 Webster Street
Oakland, CA 94612

From: Barry Bennett

Date: Sept 22, 2011

Meeting Report

Forum on Forms
Sept 22 2011
9:00 am – 11:30 am

I There are four new forms

Additional Broker or Agent Acknowledgement (to be used when more than one broker or agent represents a principal.

Extension of Lease (Used to extend a fixed term lease for a new fixed period of time.

Optional Verification of Electronic Signature for Third Party. (For use with lenders or other 3rd parties who require confirmation after electronic signatures).

Water Heater Statement of Compliance. Separate form for used in a TDS exempt transaction where no smoke detector statement is required.

II There are 23 forms that are revised.

To download a description of each form together with form number click the following link - <http://www.car.org/legal/standard-forms/summary-forms-releases-chart/november2011formreleases/>

To: Oakland Association of Realtors
1528 Webster Street
Oakland, CA 94612

From: Barry Bennett

Date: Sept 21, 2011

Meeting Report

zipform Open Advisory
Sept 21 2011
10:00 am – 11:00 am

I. zipForms Update

So far, approximately 159,500 users have upgraded to ZipForms 6.

II. zipVault – (A free service, included in the dues

- Unlimited document storage for up to 5 years
- Allows you to upload documents directly from your computer.
- You can create transaction archive copies

- Free Electronic Fax - There is a major enhancement to ZipVault which allows agents to send and receive documents via electronic fax in zipVault.

- Fax coversheet has a special code printed on it that tells zipforms which transaction the documents being faxed over belongs to.

- You can click the Fax Coversheet icon to invite your clients to fax documents directly into your zipform account.

ZipVault can be an excellent tool for agents wishing to retain their escrow information. What ever is sent to the property folder will be available for five years, unless the agent sets it up for a shorter period of time. Prior to be deleted from the ZipVault server, agents will have a 30 days notice.

III. Product Updates

A new Transaction information sheet has been created for use with zipLogic

Realtor Badge – Free member benefit

- Online digital badge for any of your web sites, blogs, etc.
- Proves that you are a Realtor in good standing.
- Links to your C.A.R. web profile which includes areas of expertise, designations, etc.

For more information go to www.realtorbadge.com

ZipForms 6 Mobile addition is available now available. Log on to CAR.ORG for the link (there is a small cost)

- Apply Templates and Clauses.
- Sticky notes.
- Full screen view for tablet users.
- Use of ZipForm t address book and more.

zipLogic Digital Ink – This the free (included in the dues) signing program for agents to use. Similar to DocuSign (but more limited).

- Use the View History button to ensure the validity of the documents and the signing process.
- Easily manage uploaded and delete documents in any order. Note that documents must be uploaded as PDF copies for e-signature.
- Previously e-signed forms are now available for re-upload in order to add additional signers.

Anyone is interested in becoming a certified trainer should contact CAR, as they are looking to add a few trainers.

IV. Other Topics

Clarus MarketMetrics – OAR offers this product at no charge through OAR.ORG. This has been updated and there are many enhancements

Standard Forms updates for zipForms will be covered in the Standard Forms Report.